



UNIVERSITY OF VAVUNIYA, SRI LANKA

VACANCY

University of Vavuniya will entertain applications from suitably qualified persons for the following post up to **20th June 2024**.

Post of Assistant Bursar (Contract Basis)

Candidates who wish to apply for the post of Assistant Bursar (Contract Basis) should possess the following minimum qualifications.

1. Pass in the final II examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent
OR
2. (a) (i) Should possess a Bachelor's Degree specialized in Accounting from a recognized University / Higher Educational Institute.
OR
(ii) Should possess a Bachelor's Degree from a recognized University / HEI with a pass in the Intermediate level Examination of the Institute of Chartered Accountants of Sri Lanka or its equivalent.
OR
(iii) Should possess a Higher National Diploma in Accountancy (HNDA) of Sri Lanka Institute of Advanced Technological Education (SLIATE) or its predecessor.
AND
(b) Two (02) years of experience in Accounting/Auditing in a Government / State Corporation or reputed private sector organization.

Common Facts :

- Appointment will be made initially for a period of one year.
- **Salary** : Rs.106,000/- p.m. (Fixed)

Method of Recruitment : Selection by a structured interview.

Benefits :

Appointee will become contributor to the Universities Provident Fund and to Employees Trust Fund.

How to apply :

Application form and other details are made available in the University website www.vau.ac.lk. Applicants are requested to send the prescribed application form downloaded from the University website with the paid Bank Slip for the deposit of a sum of Rs.100/- credited to the Bank of Ceylon, Account No: 2364602 in favor of Bursar, University of Vavuniya.

[You may in advance forward the scanned copy of the application and other relevant documents to recruitments@vau.ac.lk]

The duly completed application on prescribed form together with the copies of relevant certificates should be sent under registered cover to reach the **Deputy Registrar, Establishments Branch, University of Vavuniya, Pambaimadu** on or **before 20th June 2024**.

The applicants of Public Service, Government Departments and Corporations should submit their applications through the respective Heads of Institutions.

Please mark relevant post on the top of the left-hand corner of the envelope.

Incomplete and illegible applications and applications without the copy of the supportive documents and received after the closing date will be rejected without intimation.

**REGISTRAR,
UNIVERSITY OF VAVUNIYA.**

06.06.2024