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<u>IES)</u>
Year
Month

(Important - Further correspondent will be made to you via your Email address. Therefore, your Email address should be mentioned correctly and legibly)

## **ACADEMIC QUALIFICATIONS**

## G C E (O/L)

4

5	Subject	Grade	Index No	Year

## GCE(A/L)

6	Index No :		Year :	
	Subject	Grade	Subject	Grade

## UNIVERSITY EDUCATION

## (Degrees, Diplomas etc.)(*Copies of certificates should be attached*)

7	Name of the	University/	Per	iod	Field of	Results	Effective
	Degree/	Institution	From	То	Degree	(indicate	Date
	Diploma		(dd/mm/yyyy)	(dd/mm/yyyy)		Class or	
						Grade)	

2

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#### **POSTGRADUATE QUALIFICATIONS (Postgraduate Diplomas, Master Degrees, Ph.D. etc.)** (*Copies of certificates should be attached*)

8	Name of the Degree/	University/	Period		Subject	Effective
	Postgraduate Diploma	Institution	From	То	Area/s	Date
			(dd/mm/yyyy)	(dd/mm/yyyy)		

# **PROFESSIONAL QUALIFICATIONS (Examination/Memberships of Professional Bodies (Associate/Corporate Membership etc.) (***Copies of certificates should be attached***)**

9	Institution	Name of the Examination/Membership	Membership Category	Effective Date

# Training Programmes/Workshops/Seminars/Conferences participated: (Copies of certificates should be attached)

10	Name of the Training Programme/Work shops ets.	Institution	Period

## LANGUAGE PROFICIENCY:

## (Please use words like Poor, Satisfactory, Good, Excellent to fill the table)

11	Language	Understanding	Speaking	Writing
	English			
	Sinhala			
	Tamil			

## **Employment History**

## (a) Present Post: (Copy of Service Certificate or Appointment Letter should be attached)

12	Post	Institution	Period		Describe the
			From	To	Work Done
			(dd/mm/yyyy)	(aa/mm/yyyy)	

### (b) Previous Employment (Copy of Service Certificate or Appointment Letter should be attached)

Post	Institution	Period		<b>Total Service</b>
		From (dd/mm/yyyy)	To (dd/mm/yyyy)	

## 13

#### Working Experience

Please explain the key responsibilities handled under each position mentioned above in part (b) in brief



## Details of two non related referees:

14	No.	Name & Position	Official Address & Tele. Nos.	Residential Address & Tele. Nos.

I hereby certify that the particulars submitted by me in this application are true and accurate. I am aware that if any of these particulars are found to be false or inaccurate, I am liable to be disqualified before selection and to be dismissed without any compensation if the inaccuracy is detected after appointment.

Signature of the Applicant: .....

Date: .....