

No.....
(For Office Use)

Specimen Application

MINISTRY OF JUSTICE, PRISON AFFAIRS AND CONSTITUTIONAL REFORMS

**Recruitment to the Post of Stenographer (Sinhala) in the Management Assistant - Non Technical -
Multi Functional Segment 01 Category of Service in the Department of
Debt Conciliation Board (Open Basis) - 2024**

- 01. (a) Name with Initials (In Sinhala) -
.....
Name with Initials (In English Block Capital Letters) -
.....
- (b) Name in Full (In Sinhala) -
.....
Name in Full (In English Block Capital Letters)-
.....
- 02. Permanent Address (In Sinhala) -
.....
.....
- 03. Permanent Address (In English Block Capital Letters) -.....
.....
.....
- 04. Address to which letters should be sent (In English Block Capital Letters) -
.....
.....
(Should be filled only if it differs from the Permanent Address)
.....
- 05. E-mail Address -

06. Telephone No. - (Mobile): (Fixed):
 ((Please make sure to indicate a mobile telephone number through which you may be contacted))
07. National Identity Card Number -
08. Female/Male-
09. Date of Birth - Year: Month: Day:
10. Age as at the closing date of Applications - Years: Months: Days:
11. Nationality-
12. Marital Status-
13. G.C.E. (A/L) Examination:

S.No.	Subject	First Attempt	Second Attempt	Third Attempt
		Year: Index Number:	Year: Index Number:	Year: Index Number;
		Grade	Grade	Grade
1				
2				
3				
4				

14. G.C.E. (O/L) Examination:

Year Index Number

Subject	Pass

15. Qualifications in terms of Paragraph 04 of the Notification of calling the Applications -

I. Educational Qualifications-

II. Vocational Qualifications -.....

III. Experience-

16. Language Proficiency - (Mark -√ in the relevant cage)

	<i>Excellent</i>	<i>Good</i>	<i>Satisfactory</i>	<i>Weak</i>
Sinhala				
Tamil				
English				

17. Receipt of Payment of Examination Fees -

Certification by the Applicant

, ,do hereby declare that the information furnished by me in this application are true and correct. I certify that I have not been subject to dismissal from the service or retirement for general inefficiency as a merciful alternative to dismissal and I have not vacated the post. I am also aware that, if any particulars contained herein are found to be false or incorrect, I am liable to disqualification, if detected before selection and to dismissal without compensation, if detected after appointment.

Date :

.....,
Applicant's Signature.