



IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Vacancy Notice
For Short-term (1 month) Positions
Open to External Candidates

IOM, acting as implementing partner for the European Commission, is seeking to recruit a number of local staff for support functions assigned to the European Union Election Observation Mission (EU EOM) in Sri Lanka. All positions are short term assignments (approx. 1 month) based in Colombo or the regions of Sri Lanka and offer successful applicants the opportunity to gain valuable experience working for an International Organization.

All candidates should be non-partisan, willing and flexible to work in an environment with an intensive workload, have an excellent command of English, good analytical and drafting skills, and be familiar with MS Windows, Excel, and Outlook. Candidates must be willing to work flexible hours and be able to perform under tight deadlines. Female candidates are encouraged to apply.

VNE - 21 LTO Assistant/Interpreters – (13 Positions)

Under the direct supervision of the Long-Term Observers (LTO) Team and the overall coordination of the Observer Coordinators, the **LTO Assistant/Interpreter** will support the Observers in their area of responsibility (AOR) with the following:

- to facilitate the interface and the establishment of contacts between Observers and, local authorities, and civil society
- to assist in making contacts and setting up meetings for LTOs
- to provide interpretation as required, from local languages to English, and vice versa
- to interpret expertly during meetings, conference and other events, when necessary
- to help on administrative and logistic tasks of the Observers when required
- to assist the Observers in monitoring regional medias within the area of responsibility of the Observers team (local radios and newspapers)
- Other duties as assigned by the Observers

Desirable qualifications: a degree or appropriate higher education qualification and at least 3 years of experience (preferably in International NGOs or International Organizations). Excellent English communication skills are essential, as well as knowledge of the local languages of their AOR. Candidates should be representative of the demographics of their AOR.

Candidates must demonstrate an excellent capacity to work and interface with local authorities and have an extended knowledge of their area of responsibility (AOR).

**Applicants must reside in the city/location where they will be working.
LTO Assistants/Interpreters will be based in the following cities:**

1. Kalutara
2. Colombo
3. Gampaha
4. Kurunegala
5. Vavuniya
6. Jaffna
7. Anuradhapura
8. Trincomalee
9. Ampara
10. Kandy
11. Badulla
12. Ratnapura
13. Galle

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Applications should be submitted by email to recruitment@eueomsrilanka2024.eu as soon as possible and, at the latest, by **26 August 2024, clearly stating the position VNE number and location/city.**

Each application should include a CV and a short application letter **in English only**, plus **full contact details**. Only short-listed candidates will be contacted. Immediate availability to start working is required.

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